

MINUTES FOR JANUARY 7, 2019
VALLEY TOWNSHIP BOARD OF SUPERVISORS

The regular monthly meeting of the Valley Township Board of Supervisors was held on Monday, January 7, 2019, immediately following the Annual Organization Meeting at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor. Those in attendance were Supervisors Kathy O'Doherty, Joe Sciandra, and Patrice Proctor. Supervisors Christopher Lehenky and William Handy, Sr. were absent. Also in attendance were Carol R. Lewis, Township Manager; Ed Rasiul and Michael Ellis of Pennoni Associates, Inc. (Township Engineer); and Andrew D.H. Rau of Unruh, Turner, Burke & Frees, Esquire (Township Solicitor).

CITIZENS COMMENTS ON THE AGENDA:

None

CITIZEN'S COMMENTS:

It was noted that there were no citizens in attendance.

APPROVAL OF MINUTES:

Mr. Sciandra made a motion, seconded by Ms. O'Doherty, to table approval of the minutes from the December 18, 2019, meeting as some members who attended that meeting were not in attendance tonight. The motion passed unanimously.

PAYMENT OF BILLS

Mr. Sciandra made a motion, seconded by Ms. O'Doherty, to authorize payment of bills as presented. The motion passed unanimously.

ENGINEER'S REPORT:

Mr. Ellis reviewed and submitted the engineer's report which is on file at the Township Office.

It was noted that the left turn indicator at the traffic light of Airport Road and West Lincoln Highway is now operational. There was discussion to look into the possibility of posting a temporary sign noting the traffic pattern change. Mr. Ellis advised that there is still no timeframe confirmed when the video-detection equipment will be installed.

Mr. Ellis also noted that he contacted the County to inquire if the Federal budget situation would impact the funding for the Hemlock Bridge project. Mr. Ellis stated that Dave Norwood advised that they did not anticipate any issues with the project funding but noted that the contract will be forwarded to the Township closer to the date that the anticipated funding would be received by the County. The County did recommend to Pennoni to proceed with the

environmental permitting that will be required with this permit due to the time it could take to get those approvals.

The Board also discussed with the Township Engineer the sump pump discharge concerns at Valley Road and North Park Avenue. Mr. Sciandra suggested that Pennoni see if an inlet to capture the stormwater could be installed.

Mr. Ellis also reported that DCNR has requested a meeting to review the draft Recreation and Open Space Comprehensive Plan. Meeting is being coordinated through Township staff for late January/early February.

Consideration to request one-year extension to June 30, 2020, to DCED for Wastewater Pump Station Improvements under the Commonwealth Financing Authority PA Small Water and Sewer Program Grant Agreement – Mr. Sciandra made a motion to authorize the Chairwoman to sign a request for a one-year extension to June 30, 2020, to DCED Wastewater Pump Station Improvements under the Commonwealth Financing Authority PA Small Water and Sewer Program Grant Agreement, under contract #C000065107. Ms. O’Doherty seconded the motion. The motion passed unanimously.

NEW BUSINESS

Discussion/consideration to name Steering Committee for Comprehensive Plan Update – After discussion, Mr. Sciandra made a motion, seconded by Ms. O’Doherty, to appoint William H. Handy, Sr. (BOS representative); Denny Bement (PC representative); Carol R. Lewis (Township staff representative); representative from Tomas Comitta Associates; and the representative from Pennoni Associates to the Comprehensive Plan Update Steering Committee. The motion passed unanimously. It was noted that Ms. O’Doherty would reach out to Mr. Terry of James J. Terry Funeral Home to see if he or if his Valley Township facility manager would be able to serve on the Committee and Mr. Sciandra stated that he would reach out to the Airport Authority to see if they would be interested in having someone serve on the Committee. Mr. Ellis also stated that he would recommend that a representative from the school district attend the meetings when addressing applicable portions of the Comp Plan that would involve the school as well as the EAC when addressing environmental issues pertinent to the Comp Plan.

At this time, Mr. Ellis and Mr. Rasiul departed the meeting.

SOLICITOR’S REPORT:

Mr. Rau that that they met with Mr. Lewis and Mr. Williamson to create a master list. He stated that his firm also has been involved reviewing township building construction issues and has been looking at providing recommendations for simplifying lot consolidations. Mr. Rau also inquired about the Solicitor’s presence at the January 24, 2019, special meeting. The Board concurred that the Solicitor’s office should attend.

At this time, Mr. Rau departed the meeting.

OLD BUSINESS:

Ratification of use of public works temporary workers – **Ms. O’Doherty made a motion to ratify and authorize the use of temporary workers from January 1, 2019 through January 31, 2019 as need. Mr. Sciandra seconded the motion.** The motion passed unanimously.

Consideration to authorize execution of Grant Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection for 902 Municipal Recycling Program Grant - **Mr. Sciandra made a motion to authorize the execution of a grant agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection for a 902 Municipal Recycling Program grant for the purpose of the purchase of a single-stream recycle truck and additional recycle containers. Ms. O’Doherty seconded the motion.** The motion passed unanimously.

Discussion/consideration regarding a Township logo – The Board reviewed renderings received from W. J. Strickler. After review of the renderings submitted, Ms. Lewis said that she would take the comments back to W. J. Strickler.

NEW BUSINESS:

Consideration/discussion for 2019 Public Notice notifications – **Mr. Sciandra made a motion to use *Daily Local News*, KYW, Cable channel community bulletin board, the Township’s website, new township sign when operational and building posting, and “readychesco.org” for 2019 public notice notifications. Ms. O’Doherty seconded the motion.** The motion passed unanimously.

Consideration for PSATS Conference attendance and deposit – **Mr. Sciandra made a motion to authorize the registration and associated registration fees for the 2019 PSATS Conference attendance for the five Board of Supervisors, Township Manager, Chief of Police, Secretary/Treasurer, Assistant Secretary/Treasurer, Lead Worker from Public Works, and a member of the Planning Commission. Ms. O’Doherty seconded the motion.** The motion passed unanimously.

Consideration/discussion to appoint Voting Delegate to State Conference – **Mr. Sciandra made a motion to appoint Kathy O’Doherty as Valley Township’s Voting Delegate at the 2019 PSATS Conference. Ms. Proctor seconded the motion.** The motion passed unanimously.

Consideration of Yearly Resolutions: **Mr. Sciandra made a motion, seconded by Ms. O’Doherty, to approve the following yearly resolutions:**

- Resolution 2019-03, a Resolution that the uniformed employees be exempt from making contributions to the Valley Township Police Pension Fund for 2019
- Resolution 2019-04, a Resolution that the non-uniformed employees be exempt from making contributions to the Valley Township Non-Uniform Pension Fund for 2019

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- Resolution 2019-05, a Resolution naming a Plan Administrator for the Police Pension Fund
- Resolution 2019-06, a Resolution naming a Plan Administrator for the Non-Uniform Pension Fund
- Resolution 2019-07, a Resolution setting the schedule of engineering fees for 2019
- Resolution 2019-08, a Resolution designating Emergency Service providers for Valley Township

The motion passed unanimously.

Consideration to approve a Resolution setting the Schedule of Permit Fees – A proposed, revised fee schedule for permit fees for the Codes Department was presented for consideration. **Mr. Sciandra made a motion to adopt Resolution 2019-09, a Resolution setting the Schedule of Permit Fees for the Valley Township Codes Department. Ms. O’Doherty seconded the motion.** Following discussion of certain inspection rates, the motion passed with Ms. O’Doherty voting nay.

Consideration of Road Master recommended rate of pay for 2019 – **Mr. Sciandra made a motion to recommended to the elected auditors an hourly rate of \$20.00 per hour for the Road Master should he elect to submit hours. Ms. Proctor seconded the motion.** The motion passed unanimously.

Consideration to set 2019 public works collection dates – **Mr. Sciandra made a motion, seconded by Ms. O’Doherty, to approve the collection dates as presented:**

	Yard Sale	Spring Bulk	Fall Bulk
Hayti, Quiet Village, Rainbow, Rock Run, West Lincoln Highway, Airport Road, Oakcrest, Meadowbrook	April 27, 2019 Rain Date: April 28	April 29, 2019	September 23, 2019
Mineral Springs Road, Hilltop Lane, Country Club Valley, Valley Springs, Beacon Hill, Country Ridge, Valley Farms, Villages at Hillview	May 4, 2019 Rain Date: May 5	May 6, 2019	September 30, 2019
Westwood area, Charles Street, Madison Street, Gap Road, Valley Crossing, Springbrook Village	May 18, 2019 Rain Date: May 19	May 20, 2019	October 7, 2019
Yard Waste Pick Up	North Side June 10 July 8 August 12 September 19 October 14	South Side June 17 July 15 August 19 September 16 October 21	
Leaf Pick Up	November 4, 18, 25 December 2, 9		
Christmas Tree Pick Up	January 6, 13 & 27, 2020		

The motion passed unanimously.

Consideration to set 2019 Community Clean Up Day – The Board set the 2019 Community Clean Up Day as May 4, 2019.

Consideration of appointment of 2019 Safety Committee – Ms. Sciandra made a motion, seconded by Ms. O’Doherty, to appoint Kathy O’Doherty, with Bill Handy as her backup, and Carol Lewis as the management representatives and Kelly Young, Justin Heiney, and John Winters as the employee representatives to the 2019 Workplace Safety Committee.
The motion carried unanimously.

Discussion/consideration to approve Kyle Elliott to regular, full-time status effective January 8, 2019 – Mr. Sciandra made a motion, seconded by Ms. O’Doherty, to remove Kyle Elliott from probationary status effective January 8, 2019. The motion passed unanimously.

Ms. Proctor reported to the Board the update regarding adding additional voting locations within the Township for the Valley North district. At this time, it appears due to the timeframe schedule that there will be no change in time for the May primary election.

CITIZEN’S COMMENT:

None

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There being no further business to discuss, the meeting adjourned at 9:40 p.m.

Janis A. Rambo
Township Secretary